

# India Trade Promotion Organisation

Bharat Mandapam, New Delhi – 110 001

E-mail: [info@itpo.gov.in](mailto:info@itpo.gov.in), Website: <http://indiatradefair.com>

## **PUBLIC SAFETY MEASURES AND DESIGN GUIDELINES**

**India International Trade Fair (IITF) 2024, Bharat Mandapam, New Delhi**

**(Revised 08.11.2024)**

### I. **SHELL SCHEME:**

1. No Part/feature/branding/projection/furniture should go beyond 3.0m.

### II. **BARE SCHEME:**

#### **A. Guidelines:**

1. Dimensions allotted should strictly be followed.
2. Maximum Height restrictions:
  - a. Rear/back wall or wall adjoining stall should not be more than 3.0m.
  - b. General height of stall including display aids/lights etc. should not exceed 3.0m.
  - c. Feature/logo/branding can go uptill the height of 4.5m (feature/branding should not be on entire side wall and should be central feature only).
  - d. **In Hangars (if any):** Rear/back wall or wall adjoining stall should not be more than 2.4m.
3. In State/Ministry pavilions, the internal passages should be planned aligned with the general passages for proper public flow and no construction is to be done below any of the Smoke Curtains.
4. Walls adjoining stall shall be finished properly (from outer side) and no branding allowed on this side. No structural support shall be taken from neighbouring stalls.
5. Outer face of rear/side wall should be properly finished.
6. Sides facing passage should be transparent or translucent.
7. Usage of materials like Thatched roofs, Thermocols, Jute, etc. are NOT ALLOWED. Moreover, all wooden must be treated with fire-retardant spray, if any fabric is used then it must be fire-resistant and certificate to this effect must be ensured from the vendor (*added in revision dt. 08.11.2024*).
8. Peripheral passage should NOT be occupied by the participant for any purpose.
9. Locations where Sill Height is less than 0.75m, use only Toughened/Laminated safety glass or provide residual protection. In Horizontal or sloped glazing or glass used as railing or parapet, only Laminated safety glass to be used. Clear glass panels should be marked to make them visible.
10. Construction of mezzanine is NOT allowed in IITF 2024.

- ### III. All relevant guidelines of other ITPO Divisions should be followed.